



Higher  
Coursework  
Assessment Task



# Higher Accounting

## Assignment — GrangeChem Ltd

### Instructions for teachers and lecturers

**Valid for session 2024–25 only.**

**SQA provides this document to centres in the strictest of confidence. You must keep it secure.**

This edition: March 2025 (version 1.0)

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# Instructions for teachers and lecturers

Before candidates start the assignment, you must download the following e-files and make them available to use. You must keep the e-files secure and candidates must not access them in advance of assessment.

- ◆ **Task\_1b** — a word-processing file, it may be used with task 1(b)
- ◆ **Task\_2** — a spreadsheet file with one worksheet, it must be used with task 2

**Templates must not be amended. Candidates must not adapt the e-file for task 2; for example, adding or deleting columns or rows or changing printing settings.**

Candidates must include their name, Scottish Candidate Number (SCN) and task number on all printouts submitted. This can either be keyed-in or handwritten.

Teachers and lecturers must not write notes on candidate evidence. If any of your candidates experience ICT issues during the assignment, you can report these to SQA using our online ICT issues form. The form is available from our secure website.

At the end of the assignment, candidates must check they have all their pages or printouts and place them in the correct order behind the flyleaf. Teachers and lecturers should support candidates with this at the end of the assessment. Additional time is permitted for printing. Candidates are permitted to reprint missing pages during this time but they must not complete any further tasks.

## Administrative information

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## History of changes

Version	Description of change	Date

## Security and confidentiality

This document can be used by SQA approved centres for the assessment of National Courses and not for any other purpose.

This document may only be downloaded from SQA's designated secure website by authorised personnel.

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